

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814

April 11, 1997

ALL-COUNTY INFORMATION NOTICE NO. I-25-97

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☒ Clarification Requested by One or More Counties
- ☐ Initiated by CDSS

TO: COUNTY WELFARE DIRECTORS
ALL COUNTY AUDITORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY ADMINISTRATIVE SERVICE OFFICERS


SUBJECT: FORM CA 812 - QUARTERLY REPORT OF OVERPAYMENTS AND
COLLECTIONS (AID TO FAMILIES WITH DEPENDENT CHILDREN)

REFERENCE: ALL-COUNTY LETTER NO. 94-30 (Dated April 7, 1994)

The purpose of this letter is to notify counties that the CA 812 form has been revised. The revision affects **Line 3a - Claims and amounts of grant reduction**. This change will allow counties to report grant reduction amounts and claims for **closed** cases. This change was made in response to comments received from several counties and to facilitate SAWS' ability to automate this form. According to current instructions, counties are to report claims based upon their status at the end of the quarter. This change is consistent with current instructions and eliminates the need for counties to add closed grant adjustment claims and amounts to the active grant adjustments.

This change will take effect with the July-September 1997 quarterly report. A copy of the revised CA 812 is enclosed for your use. Counties should make additional copies as needed.

Please ensure that county staff responsible for completing the CA 812 form are informed of this change. If you have any reporting questions, please contact Linette Kleinsasser at (916) 657-3464. For questions regarding AFDC overpayment collections, contact John Moist at (916) 323-0445.


JARVIO A. GREVIOUS
Deputy Director
Administration Division

Enclosure
c: CWDA

Send one copy to:

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
 INFORMATION SERVICES BUREAU, MS 12-81
 P.O. Box 944243
 SACRAMENTO, CALIFORNIA 94244-2430

**QUARTERLY REPORT OF OVERPAYMENTS AND COLLECTIONS
 (AID TO FAMILIES WITH DEPENDENT CHILDREN)**

DESCRIPTION	COUNTY		QUARTER ENDING / /	
	CLAIMS FOR ACTIVE CASES		CLAIMS FOR CLOSED CASES	
	CLAIMS (1)	AMOUNT (2)	CLAIMS (3)	AMOUNT (4)
1. BALANCE OF OVERPAYMENTS AT THE BEGINNING OF THE QUARTER (ending balance last quarter or explain)		\$		\$
2. TOTAL OVERPAYMENTS IDENTIFIED DURING QUARTER				
3. REDUCTION OF ASSISTANCE PAYMENTS				
a. Claims and amounts of grant reduction		\$		
b. Balancing overpayment vs. underpayment		\$		\$
c. TOTAL REDUCTION OF ASSISTANCE PAYMENTS		\$		\$
4. CASH COLLECTIONS				
a. Cash Collections		\$		\$
b. Tax intercept collections		\$		\$
c. TOTAL CASH COLLECTIONS		\$		\$
5. OVERPAYMENTS FOR WHICH COLLECTION WILL NOT BE PURSUED				\$
6. OVERPAYMENTS FULLY RECOVERED				
7. BALANCE AT THE END OF THE QUARTER		\$		\$
a. Claims/Dollars from Active to Closed - Discontinued Claims	()	\$ ()		\$
b. Claims/Dollars from Closed to Active - Reopened Claims		\$	()	\$ ()
c. Claims/Dollars Transferred from other counties		\$		\$
d. Other Adjustments (+ or -)		\$		\$
e. NET BALANCE AT THE END OF THE QUARTER				

COMMENTS:

REPORT PREPARED BY:

TELEPHONE NUMBER

DATE